

Newsletter Resources

Courtesy of the Presbytery of Chicago

Newsletter Newsletter (subscription service) <http://www.newsletternewsletter.com>

Keep a file of articles, quotes, and items of interest as you come across them so you'll have a resource to tap when you need some filler.

Checklist:

- Front Page: Major events, both upcoming & recent
- Designated pages for: -Mission & Ministry-Transformation-Pastor's Message-Sunday School-Community Prayers-Additional occasional pages or sections include: Living Green, Presbytery Report, A Friend You Should Know, Recipes, Session Notes, Event Calendar, Graduations.
- Photos from events, people, anything of interest to the community.
- Find people within your faith community who have a talent and/or are willing to contribute their work to the newsletter. For example- we have a member who writes a poem monthly for the newsletter, one member who writes poetry occasionally, and another member who has shared poetry written by his wife.
- One of our members came up with the concept of interviewing one person/family each month as a way to bring folks closer together, and a way for the community to get to know new members.
- Ask folks who have attended a seminar or workshop to write something about the experience for the newsletter;
- Reprint notes and letters we receive from former members, mission partners, etc.;
- Announce upcoming church and community events and call for volunteers, arrange/coordinate small groups, ask for feedback on proposed community efforts, etc.
- Note websites associated with organizations, articles, or of general interest.
- Create a list of 'Good Read' books and short synopses.