

SYNOD of the TRINITY

STANDING RULES ON VIRTUAL MEETINGS

Electronic/digital

An “Electronic/Digital Meeting” as used in these rules means a meeting at which all participants are joined electronically/digitally. It is expected that each participant will attend the meeting individually on a computer or device, rather than one being shared by multiple members. Multiple attendees on a single device requires approval of the chair in advance and may limit members’ rights. Meetings of all boards and committees of the Synod of the Trinity are authorized to meet electronically at the direction of the chair, provided that all members have access to the necessary equipment.

Equipment

Electronic/digital attendance currently utilizes Zoom technology (www.zoom.us). Other technologies may be used at the discretion of the Synod Executive as technologies evolve. Participation requires high speed internet access on a computer or device. Audio is provided either through the computer, which requires computer audio capabilities (microphone and speakers –preferably earbuds or a headset), or connection by phone. Video capability is optional, but strongly encouraged. While tablets and smart phones are acceptable, laptop or desktop computers are preferred, because the screen content can become very small on tablets and phones, and only certain portions of the content can be displayed at a time. Immediate access to email is also a requirement.