

INNOVATION GRANT APPLICATION

The Synod of the Trinity's Innovation Grant is guided by End II of our secondary ends: *Encouraging innovation in, between and among presbyteries through the use of human, programmatic and financial resources.*

The Innovation Grant is designed specifically to encourage new and creative ventures in ministry. Applicants are encouraged to dream and explore new project initiatives intent on building the church's capacity without the fear of failure.

Project initiatives supported by Innovation Grant funds must be new. For this application, "new" means that the initiative has not been implemented in the presbytery in the last five years.

Grant applications will be reviewed by the Synod's Grants Advisory Team. Elizabeth Connelly will reach out to you with a determination or with follow-up questions as needed. Our application deadlines are as follows:

Feb. 1 - decisions announced by March 1.

May 1 - decisions announced by June 1.

Oct. 1 - decisions announced by Nov. 1.

Should you have any questions as you are preparing your application, do not hesitate to reach out to Elizabeth Connelly, econnelly@syntrinity.org

Applications must adhere as closely as possible to the outline provided below.

ABSTRACT

Generally one page. Please include the following:

- The name of the contact/preparer of the proposal.
- Problem – a brief description of the problem or need being addressed.
- Solution – a short description of the project, including the project goal & objectives, what will take place, the intended outcomes, estimate of how many people will benefit.
- Impact – the potential impact of the project, the scope of its benefits.
- Funding amount requested.
- Project partners (if applicable) and any experiences or prior projects that may lend themselves to the success of the project.

NARRATIVE

This can be as long as you would like and no shorter than 2 pages.

A. Statement of Need or Problem

- A discussion of the nature and scope of the problem in your specific corner of the region (not a discussion of the global problem) with supporting evidence; the needs of groups or individuals the project will target.

- Share the specifics of what makes your proposed solution innovative.

- How your work will address the needs described.

You may include tables, charts, diagrams and other visual information if you believe it supports your written text.

B. Goal, Objectives, Intended Outcomes

Goal - a broad statement of the intent or overall outcome of the program, conceptual and more abstract than the objectives.

Objectives - concrete, measurable, outcomes that are achievable within your implementation timeframe.

C. Addressing the Secondary End

- Share the ways in which your project specifically addresses End II of the Synod of the Trinity's Secondary Ends.

D. Implementation/Plan of Action

Plan of Action - Share the plan of action that will carry out the objectives. Provide a separate plan of action for each objective.

Implementation - Describe in narrative form how you plan to implement the plan of action described for each objective. The How, When, Why, and Who should be addressed here.

Timeline - Share your overarching timeline for the project, start to finish. Please include timeline details and expectations for all activities, persons responsible, anticipated outcomes, and milestones.

Additional Resources and Commitment – Indicate what resources, such as funds, equipment, space and personnel will your church and/or presbytery contribute to the project.

E. Model for Others

- Describe how this work might provide a model that other congregations and/or presbyteries can put into practice.

F. Sustainability

-Is your project sustainable? Is the outcome sustainable? Why or why not? If yes, your project is sustainable, please share your plan for ensuring that it has the support, financially and otherwise, to carry on.

G. Conclusion

- why is this work critically important to furthering the Kingdom at this moment in time?

DETAILED BUDGET SPREADSHEET

On a separate page provide a detailed project budget and description of line items as needed. Include your project partners' contribution(s) if applicable, as well as the contribution of your own presbytery/congregation. Provide your church or presbytery's mailing address. The Synod will not send checks to a residential address.

REQUIRED SIGNATURES: The final step in the application is to procure the appropriate signatures. When your application is ready to submit, email it to Elizabeth Connelly at econnelly@syntrinity.org or grants@syntrinity.org and in the body of the email include the name and email of your Stated Clerk of Session, and the name and email of your Executive Presbyter of your presbytery. **A signature from your Stated Clerk of session and Executive Presbyter MUST be provided in order for your grant application to be reviewed and processed.** Please be sure to discuss your application with both of these individuals and seek their endorsement prior to emailing the application to Elizabeth Connelly. Once Elizabeth receives your email, she will then send a signature page through DocuSign to you, your Stated Clerk of Session, and your Executive Presbyter.

Once signatures have been received from all three of you, you will be notified that your application has been fully submitted.